

Documents to attach for dependent certification

Family member situation			Eligible even if living apart				Must live together	Remarks
			Spouse	Parents/grandparents	Children/siblings/grandchildren		Other third-degree or closer relatives	
					16 or older	Less than 16		
Special society forms			○	○	○	○	○	The dependent certification record must be submitted in the case of anyone other than a birth child.
Livelihood maintenance confirmation	No income	Students	○	○	○		○	
		Non-students	○	○	○		○	
	Has income	Employed	○	○	○		○	For self-employed individuals, a complete set of tax return documents (copies) and a written
		Receiving a pension	○	○	○		○	All pensions being received (including survivor's pension)
		Students						
	Formerly employed	Not receiving unemployment benefits	○	○	○		○	
		Before performing the unemployment benefit procedure	○	○	○		○	For the retirement certificate, also submit a copy of a letter of resignation that indicates whether unemployment insurance should be enrolled in. If there is no such letter, indicate this on a change notification submitted on a
		Unemployment benefits restricted	○	○	○		○	For the retirement certificate, also indicate whether unemployment insurance should be enrolled in.
		Receipt of unemployment benefits extended	○	○	○		○	Only the notice is recognized on a later date.
		Receipt of unemployment benefits ended	○	○	○		○	If benefits were stopped while they were being received, have the public employment security office (Hello Work) print out the fact that the receipt of benefits has ended.
	Not enrolled in unemployment insurance	○	○	○		○	Letter of appointment (copy) in the case of a civil servant	
Duty of support confirmation				○	△	△	○	△ Submit this in the case of a sibling (note 3) △ Submit this in the case of a child if you have no spouse
Codependent married couple (if both persons work)					○	○		

○... Always submit △... Submit if applicable

If the person is eligible even if living apart and is in fact living apart

- Write the reason for living apart in the change notification remarks.
- The insured person's certificate of residence (indicating all members of the household and their relationships)
- The certificates of residence of family members living apart (indicating all members of the household and their relationships)
- Documents proving that family members living apart have a blood relationship with the insured person (example: copies of the family registers of family members living apart, etc. * The above information is not included on the certificate of residence.)
- Documents proving that the insured person is responsible for the livelihood maintenance of family members living apart (example: three months' worth of the transfer-record-containing passbook of the person who received money transfers). Please note that this is not required when the family members are insured person's spouse or child/children.

Notes

- Note 1: If the certification target is a **parent**, attach the **taxation certificate** as an additional document.
- Note 2: If the certification target is a parent who is living apart, and someone other than the insured person has the duty of support (a sibling), attach a document that shows the sibling's income as an additional document.
- Note 3: If there are adult family members other than the certification target on the certificate of residence of any member of the household, attach a document that shows this adult's income as an additional document.
- Note 4: If the certification target is a sibling living with the insured person, if any parents live apart, attach a document that shows the parent's income as an additional document.
- Note 5: If the certification target is a **foreigner**, be sure to attach a copy of the "**residence card**" in addition to the above documents. (In the case of "specific activities," also attach a copy of the "letter of designation.")
- Note 6: If the **last name of the certification target differs from that of the insured person**, be sure to attach a "**certificate of residence**" or other document that can be used to confirm their relationship.

The submission of certificates other than the above might be requested depending on the relationship with the certification target and the income situation. In cases prescribed by ordinances of the Ministry of Health, Labour and Welfare, insurers have the right to make requests of or have insured persons and others who receive insurance benefits provide notifications or submit documents to insurers or employers as necessary to enforce such laws (Article 197-2 of the Health Insurance Act). In addition, please note that other details might also be confirmed depending on the application case.